



Common Council Meeting Minutes
Tuesday, December 21, 2021, at 6:30 p.m.
Chilton City Hall – Council Chambers – Lower Level
42 School St., Chilton, WI 53014

Pursuant to Section 19.84(2) and (3) of the Wisconsin State Statutes, notice is hereby given to the public, to the Tri-County News, the official newspaper of Chilton, and to those news media who have filed a written request for this notice that a meeting of the above-referenced was held at the date, time and location listed above.

This meeting was conducted both in the Council Chambers at City Hall and via remote conferencing due to a State of Emergency and federal, state, and local guidance on gatherings. Members of the public may join meeting through a Zoom link or call +1 312 626 6799 US (Chicago), Meeting ID: 970 4854 9352, Password: 434719.

Notice is hereby given that a majority of the Common Council of the City of Chilton, or a standing committee of that body were present at this meeting to gather information about the subject matter which they have decision making responsibility.

The above governmental body met to discuss and possibly act on the following agenda items as set forth below:

The regular meeting of the Chilton Common Council held at the Chilton City Hall was called to order at 6:30 p.m. by Mayor Tom Reinl.

ROLL CALL:

Council members Andrew Deehr, Ron Gruett, Peggy Loose, Joe Schoenborn, Kathy Schmitzer, Jon Kragh, Jeff Moehn, and Robbie Seipel were present at roll call.
Other city officials present were Mayor Tom Reinl, DPW Chris Marx, City Administrator David DeTroye, Police Chief Craig Plehn, and Attorney Derek McDermott.
Also, in attendance Rick Jaeckels and Kendall Thiel. Dan DeTroye and Mark Marks joined remotely.

Those in attendance recited the Pledge of Allegiance.

AGENDA: Motion by Gruett, seconded by Schmitzer and carried by unanimous voice vote to approve the Common Council Agenda for December 21, 2021, as presented.

REPORT OF OFFICERS:

Mayor – Tom Reinl -

- Mayor Reinl, with the permission of Council President Schmitzer, announced that all meetings would be cancelled on Tuesday January 4, 2022.
- Mayor Reinl wished Happy Holidays to all.

CITY ADMINISTRATOR - David DeTroye –

- Administrator DeTroye informed the council of the holiday closures for City Hall. They are December 24, 27, and 31 as well as Monday January 3, 2022.
- DeTroye will be on vacation all of next week but will remain available by phone and email.

DIRECTOR OF PUBLIC WORKS – Chris Marx –

- Crews are minimal this week and next as employees use up vacation prior to the end of the year.
- Well # 7 electrical analysis is complete, and the report will soon be delivered for review and possible repair considerations.
- The lift station analysis was also completed, and that report is also being generated.

- City Hall/Police/Fire needs analysis is progressing. The opinion of probable costs will be the next piece in designing or working towards the final design of the renovations and new construction.

Minutes: Motion by Schmitzer, seconded by Deeher and carried by unanimous voice vote to approve the minutes of the council meeting held on December 7, 2021.

Operator Licenses – Motion by Deeher, seconded by Gruett and approved by unanimous voice vote to approve the operator's license for Ashton Fischer.

Payment of Bills: Motion by Deeher, seconded by Moehn to pay all bills.

Roll Call Vote: Deeher, Gruett, Moehn, Schoenborn, Loose, Kragh, and Seipel all cast Aye votes. Schmitzer abstained. 7 – 0 motion carried.

Audience Participation: None

Committee Reports: Public Works – Joe Schoenborn Chair –

1. DPW Plow/Truck Chassis Purchase – DPW Marx described to the council the process that was taken to receive four truck chassis quotes from three different distributors. Marx informed the council that a commitment by the city prior to the new year will allow the city to get on a list with anticipation of delivery in the first quarter of 2023. Supply chain issues continues to affect availability and pricing. Marx is hoping this price is the best-case scenario for the city as many of the distributors have had to change prices through-out the procedure of purchasing. DPW Marx informed the council that the trucks are all similar in design and all have the same engine and transmission. Marx also informed the council that this is the first part of the process, as all the attachments will require additional expenditures once the truck is received. Funds for the purchase were allocated in the 2021 and 2022 budgets. Motion by Deeher, seconded by Schoenborn to approve the purchase of a Freightliner 108SD truck chassis from Truck Country of Wisconsin for \$92,850.00. Roll Call Vote: Deeher, Gruett, Moehn, Schoenborn, Loose, Kragh, Schmitzer and Seipel all cast Aye votes. 8 – 0 Motion Carried.
2. Skid Loader Purchase – DPW Marx received multiple quotes for a new skid-loader from four separate distributors. The intent of the purchase is to replace two machines (1984 and 2012 models) with one new machine that would better serve the sewer and water as well as street department. The new machine will be used primarily by the wastewater department and will be stored at that facility. The general fund of the city has budgeted \$10,000.00 for the purchase and each of the two utilities also would contribute evenly. The entire cost of the purchase will be covered by utility minus the budget allocation. The sale of the old equipment will offset the purchase and Marx has also asked permission to start the sale process of the 1984 loader. DPW Marx went on to describe to the council the value added to the machine by including better options. Marx said the anticipated service life of the new machine should be 10 years and should also be able to be sold for a good price. Motion by Schoenborn, seconded by Deeher to approve the purchase of a Bobcat S64 T4 Skid-loader from Bobcat Plus of DePere for the price of \$45,030.00 and sale of the used 1984 loader. Payment for the new equipment is to come from budgeted dollars in 2022 and be offset by the water and sewer departments and future sales of used equipment. Roll Call Vote: Deeher, Gruett, Moehn, Schoenborn, Loose, Kragh, Schmitzer and Seipel all cast Aye votes. 8 – 0 Motion Carried.

Committee Reports: Culture & Recreation – Jon Kragh Chair –

1. Spike Aerator Purchase – DPW Marx referred to previous committee meetings of Culture and Recreation that suggested the aerator be budgeted for in 2022 to facilitate the start of better turf management within the city parks. The piece must be purchased in 2021 to hold the price. Motion by Loose, seconded by Schmitzer to approve the purchase of a spike aerator and additional coring shaft option from Horst Distributing for the price of \$13,540.00. Payment and delivery are anticipated in 2022. Roll Call Vote: Deeher, Gruett, Moehn, Schoenborn, Loose, Kragh, Schmitzer and Seipel all cast Aye votes. 8 – 0 Motion Carried.

Committee Reports: General Government – Kathy Schmitzer Chair -

1. Ordinance # 1194 – ATV/UTV Language – Schmitzer introduced Ordinance #1194 and asked if any of the council members had questions with the language. The ordinance was drafted by City Attorney Derek McDermott. Motion by Schmitzer, seconded by Gruett to approve Ordinance # 1194 and wave the reading. Schmitzer made mention that the effective date of the Ordinance is February 1, 2022. Roll Call Vote: Deehr, Gruett, Moehn, Schoenborn, Loose, Kragh, Schmitzer and Seipel all cast Aye votes. 8 – 0 Motion Carried.
2. Closed Session – Motion by Schmitzer, seconded by Deehr to go into closed session under WI Statutes 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Roll Call Vote: Deehr, Gruett, Moehn, Schoenborn, Loose, Kragh, Schmitzer and Seipel all cast Aye votes.
3. Return to Open Session – Motion by Deehr, seconded by Seipel to return to open session. Roll Call Vote: Deehr, Gruett, Moehn, Schoenborn, Loose, Kragh, Schmitzer and Seipel all cast Aye votes.
4. Sale of Lots in Dairyland Estates - Three offers were received to purchase lots in Dairyland Estates. Offer one was from Thiel Real Estate and K&J Construction for 3 lots. Offer two was from Van's Construction to purchase six lots. The third offer was from Hofkens Inc. to purchase all 24 lots for development. Motion by Deehr, seconded by Kragh to approve the sale of 24 lots in Phase 1 of Dairyland Estates to Hofkens Inc. for the price of \$456,000.00 contingent upon a developers' agreement making mention that 8 new homes will be constructed annually in construction years 2022, 2023, and 2024. Roll Call Vote: Deehr, Gruett, Moehn, Schoenborn, Loose, Kragh and Schmitzer all cast Aye votes. Seipel abstained. 7 – 0 Motion Carried.

Communication:

1. Library Agendas & Minutes were distributed.

Adjournment: Motion by Loose, seconded by Deehr to adjourn at 6:56 pm.
Unanimous voice vote and carried to approve.

Meeting Minutes Prepared by:
David DeTroye
City Administrator/Clerk/Treasurer